

# **Cleveland Museum of Art construction records for the 1958 Building. 1111.065**

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Describing Archives: A Content Standard

Ingalls Library and Museum Archives  
11150 East Blvd.  
Cleveland, OH, 44106  
216-707-2492  
[archives2@clevelandart.org](mailto:archives2@clevelandart.org)

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## Summary Information

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<b>Repository</b>	Ingalls Library and Museum Archives
<b>Title</b>	Cleveland Museum of Art construction records for the 1958 Building.
<b>Date [bulk]</b>	Bulk, 1956-1958
<b>Date [inclusive]</b>	1951-1962
<b>Extent</b>	5.0 Cubic feet [11 boxes, 4 century albums, 2 drawers of architectural drawings]
<b>Language</b>	English

## Biographical/Historical note

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The 1958 wing of the Cleveland Museum of Art, represents the museum's first capital expansion. By 1950, after thirty-four years in the original 1916 building of the museum, the collections and staff needed more space. The museum hired the architectural firm of Hays & Ruth (originally Conrad, Hays, Simpson & Ruth) in 1951 to design a new wing for the museum. Architect J. Byers Hays was responsible for the design of the building, which connected to the 1916 building on the north side of the museum. The floor plan added additional gallery space, workspace, a new library, and created a courtyard bordered by the new building and the 1916 building. The Sam W. Emerson Company was hired as the contractor in 1953, with ground broken for the building in 1955. The building process was overseen by director William M. Milliken, president of the board of trustees Harold T. Clark, and associate director Sherman E. Lee, who served as the museum's representative to the architects. The construction ended up being more difficult and expensive than anticipated, and two of the museum's founding trusts, John Huntington Art and Polytechnic Trust and the Horace Kelley Art Foundation agreed to alter their agreements to the museum so that money earmarked toward acquisitions could be used for the construction process. The museum even had to close beginning in April 1957, so that the construction could be finished. The new wing was dedicated with great fanfare in March 1958, and the museum reopened to the public.

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## Scope and Contents note

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The collection of materials was artificially brought together from materials gathered by Harold T. Clark, the buildings and grounds department, the director's office, and possibly other departments as well. Over time the original provenance and order of the of the records was lost. Clark stored many of the records in his office in downtown Cleveland, possibly because the museum was closed and had no where else to keep them, not necessarily because he was the records creator. These records were transferred to the museum over a period of several years in the 1960s. The origin of the rest of the records is not clear, though some of correspondence is with buildings and ground staff, Milliken, and Lee. It is possible the records were kept in a central location and shared across departments. Given their uncertain history, the materials were compiled together into two series: administrative records and photographs. Blueprints which were folded up in the administrative records were removed and transferred to the design department, where they were added to an already existing collection of blueprints from the 1958 addition.

The administrative records, organized alphabetically by record type, form the largest part of the collection. The records mainly focus on the building process itself, including specifications, construction reports, change orders, and certificates for payment. The correspondence, most of which is organized chronologically, details the hiring of the architect and contractor and the process of designing the new building and altering portions of the 1916 building. The correspondence also contains numerous proposals from subcontractors and billing information. Subcontracts, invoices, and statements for the

subcontractors are located in the subcontractors' files. Beyond the building process the records include information about fundraising efforts and the new wing's dedication. Photographs [View Box List] provide a pictorial history of the construction process, through photographs taken by the contractor and by the museum. They also document the ground-breaking ceremony, cornerstone laying, and the dedication. The photographs are organized by topic in century albums.

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## Administrative Information

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### Publication Information

Ingalls Library and Museum Archives

### Conditions Governing Access note

Subject to review by archives staff. For more information or to access this collection contact archives staff at [archives2@clevelandart.org](mailto:archives2@clevelandart.org).

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## Controlled Access Headings

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### Personal Name(s)

- Hays, J. Byers, 1891-1968

### Subject(s)

- Art museum architecture -- Ohio -- Cleveland -- Designs and plans.
- Art museums -- Ohio -- Cleveland -- Design and construction.
- Art museums -- Ohio -- Cleveland -- Planning.
- Cleveland Museum of Art.
- Hays & Ruth

**Administrative Records**

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**Collection Inventory****Cleveland Museum of Art. Hays & Ruth. Hays, J. Byers, 1891-1968 Administrative Records****Scope and Contents note**

The collection of materials was artificially brought together from materials gathered by Harold T. Clark, the buildings and grounds department, the director's office, and possibly other departments as well. The records mainly focus on the building process itself, including specifications, construction reports, change orders, and certificates for payment. The correspondence details the hiring of the architect and contractor and the process of designing the new building and altering portions of the 1916 building. The correspondence also contains numerous proposals from subcontractors and billing information. Beyond the building process the records include information about fundraising efforts and the new wing's dedication. Photographs provide a pictorial history of the construction process, through photographs taken by the contractor and by the museum. They also document the ground-breaking ceremony, cornerstone laying, and the dedication.

**Conditions Governing Access note**

Subject to review by archives staff.

**Controlled Access Headings****Subject(s)**

- Architecture -- Ohio -- Cleveland

**Box****Folder**

## Administrative Records

Agreements with Architect [Hays & Ruth] and Contractor [Sam W. Emerson Company] 1951-1953	1	1
Agreements with John Huntington Art and Polytechnic Trust and the Horace Kelley Art Foundation 1955	1	2
Architect's Resume	1	3
Cancelled Checks 1953-1954	1	4
Certificates for Payment (with related correspondence) - Bauer Surveys Company 1955	1	5
Certificates for Payment (with related correspondence) - Alterations to Existing Building 1956-1958	1	6
Certificates for Payment (with related correspondence) - New Addition, 1954 - June 1956 1954-1956	1	7
Certificates for Payment (with related correspondence) - New Addition, July 1956 - July 1957 1956-1957	1	8
Certificates for Payment (with related correspondence) - New Addition, Aug 1957 - 1958 1957-1958	1	9
Certificates for Payment (with related correspondence) / Change Orders - Miscellaneous (folder 1)	1	10

## Administrative Records

Certificates for Payment (with related correspondence) / Change Orders - Miscellaneous (folder 2)	2	1
Changes Orders - Alterations to Existing Building, 1956 - March 1957 1956-1957	2	2
Changes Orders - Alterations to Existing Building, April-Aug 1957 1957	2	3
Changes Orders - Alterations to Existing Building, Sept. 1957 - 1958 1957-1958	2	4
Changes Orders - New Addition, 1955 - Nov. 1956 1955-1956	2	5
Changes Orders - New Addition, Dec. 1956 - April 1957 1956-1957	2	6
Changes Orders - New Addition, May-July 1957 1957	2	7
Change Orders - New Addition, Aug-Dec. 1957 1957	3	1
Change Orders 1958	3	2
Check Lists 1957-1958	3	3
City and State Code Requirements 1953-1954	3	4
Construction Reports No.1-16 [Roof] 1953	3	5
Construction Reports May-Aug. 1955	3	6



## Administrative Records

Construction Reports Sept.-Dec. 1955	3	7
Construction Reports Jan-March 1956	3	8
Construction Reports April-June 1956	4	1
Construction Reports July-Aug. 1956	4	2
Construction Reports Sept.-Oct. 1956	4	3
Construction Reports Nov.-Dec. 1956	4	4
Construction Reports Jan.-Feb. 1957	4	5
Construction Reports March-April 1957	4	6
Construction Reports May-June 1957	4	7
Construction Reports July-Aug 1957	5	1
Construction Reports Sept.-Oct. 1957	5	2
Construction Reports Nov.-Dec. 1957	5	3
Contractor's Itemized Bills 1956-1958	5	4
Contractor's Payroll Sheets [sample] Aug. 1956	5	5

## Administrative Records

Contractor's Rental Reports 1955-1958	5	6
Cornerstone Laying 1956	5	7
Correspondence - General 1950-1953	5	8
Correspondence - General 1954	5	9
Correspondence - General 1955	5	10
Correspondence - General Jan.-March 1956	6	1
Correspondence - General April-July 1956	6	2
Correspondence - General Aug.-Dec. 1956	6	3
Correspondence - General 1957	6	4
Correspondence - General 1958-1961	6	5
Correspondence - Fundraising 1953-1955	6	6
Correspondence - Lighting 1952-1957	6	7
Correspondence - Interior Court [Outdoor Garden Court] 1955-1956	6	8
Correspondence - Parking 1953-1957	6	9

## Administrative Records

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Correspondence - Watermain 1954-1955	6	10
Cost Estimates and Appraisals 1953-1958	6	11
Dedication [1] 1957-1958	7	1
Dedication [2] 1957-1958	7	2
Decorating Schedule 1956	7	3
Decorating Schedule 1957	7	4
Field Orders 1956-1958	7	5
Floor Plans and Model	7	6
Interdepartmental Memoranda 1954-1958	7	7
Lists of Architectural Drawings 1958 and n.d.	7	8
Lists of Subcontractors 1956-1957	7	9
Minutes of Planning Meetings 1953-1954	7	10
Minutes of Construction Meetings 1955-1956	7	11
Minutes of Construction Meetings 1957-1958	8	1

## Administrative Records

Moving Lists 1956-1957	8	2
Security 1955	8	3
Shop Orders and Approvals 1951-1956	8	4
Specifications [Book 1], Nos. 1-9, 32, and addenda	8	5
Specifications [Book 1], Nos. Nos. 10-19	8	6
Specifications [Book 1], Nos. 20-31	8	7
Specifications [Book 2], Nos. 1-9, 32, and addenda	8	8
Specifications [Book 2], Nos. 10-19	8	9
Specifications [Book 2], Nos. 20-31	9	1
Subcontractors, general 1957-1958	9	2
Subcontractors, Garth Andrew (Furnishing, Interior Decorating) 1957-1958	9	3
Subcontractors, American Seating (Auditorium Seating) 1957	9	4
Subcontractors, F.R. Arend (Painting) 1955-1958	9	5

## Administrative Records

Subcontractors, Armstrong Clark Asbestos (Asbestos Insulation) 1955-1958	9	6
Subcontractors, C. Berg Electric 1955	9	7
Subcontractors, Burger Iron, Mak Construction (Structural Steel) 1955-1956	9	8
Subcontractors, Century Glass (Glass and Glazing) 1956-1958	9	9
Subcontractors, Cleveland Electric Illuminating Company 1956	9	10
Subcontractors, Cornell Iron Works (Grilles and Rolling Shutters) 1955-1957	9	11
Subcontractors, Deer Island Granite Products, Great Lakes Granite Distributing (Granite) 1956	9	12
Subcontractors, Denby Wire and Iron (Wire Mesh Partitions and Painting Storage Screens) 1956	9	13
Subcontractors, Dingle-Clark (Electrical) 1955-1958	9	14
Subcontractors, Flour City Ornamental (Grilles, Metal Doors, and Windows) 1955-1956	9	15
Subcontractors, Flour City Ornamental (Grilles, Metal Doors, and Windows) 1957-1958	9	16

## Administrative Records

Subcontractors, Mahony Fraser Construction (Paving) James Fusco & Son (Sidewalks), Cleveland Quarries (Curbing and Flagging) 1955-1957	9	17
Subcontractors, Gellin Company (Terrazzo Floors) 1956-1957	9	18
Subcontractors, E.F. Hauserman (Metal Office Partitions), Jamestown Metal (Hollow Metalwork) 1957	9	19
Subcontractors, James H. Herron (Testing and Inspection) 1955-1957	9	20
Subcontractors, Interior Marble & Tile (Marble, Tile, Terrazzo, and Crab Orchard Stone) 1956-1958	10	1
Subcontractors, Jennison-Wright (Wood-block Floors), Meltzer-Crozier Flooring Co. (Cork and Wood Floors) 1956-1958	10	2
Subcontractors, Johns- Manville (Acoustical Insulation), Alton Company (Thermal Insulation) 1956-1957	10	3
Subcontractors, Kassouf Company (Sewer) 1955-1956	10	4
Subcontractors, A.H. Marty (Steel Stairs), Interior Steel Equipment (Steel Shelving) 1955-1957	10	5
Subcontractors, Monarch Equipment (Kitchen Equipment) 1956-1957	10	6
Subcontractors, Ohio Spray Painting (Interior Damp Proofing) 1956-1957	10	7

## Administrative Records

Subcontractors, Paterson-Leitch (Metalwork, Reinforcing Steel) 1955-1957	10	8
Subcontractors, Robert H. Pelkey (Caulking) 1956	10	9
Subcontractors, Riester & Thesmacher (Sheet Metal Work) 1955-1957	10	10
Subcontractors, H.H. Robertson, Standard Roofing (Roofing) 1955-1957	10	11
Subcontractors, Rowe & Giles Lumber and Millwork Co. (Millwork) 1956-1957	10	12
Subcontractors, Smith & Oby (Air Conditioning, Heating, and Plumbing) 1955-1956	10	13
Subcontractors, Smith & Oby (Air Conditioning, Heating, and Plumbing) 1957-1958	10	14
Subcontractors, Springer & Morrison (Metal Toilet Partitions) 1956	10	15
Subcontractors, William Strong, Charles Irish (Landscaping) 1956-1958	10	16
Subcontractors, Wellman Products (Bronze Lettering) 1956-1958	10	17
Subcontractors, Westinghouse (Elevators) 1953-1958	10	18
Subcontractors, George Worthington (Finish Hardware) 1955-1957	10	19

## Photographs

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Subcontractors, George Worthington (Finish Hardware) 1962	10	20
		<b>Box</b>
Special Invitation List, Dedication events March, 1958		15
<b>Photographs</b>		
	<b>Box</b>	<b>Folder</b>
Floorplans	11	1
Contractor's Photographs	11	2
CMA Construction Photographs	12	1
CMA Construction Photographs	13	1
Interior Construction Photographs	13	2
Groundbreaking May 14, 1955	14	1
Cornerstone Laying July 14, 1956	14	2
Dedication March 4, 1958	14	3
<b>Architectural Drawings</b>		<b>Drawer</b>
		11-12
<b>Scope and Contents note</b>		



## Architectural Drawings

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The architectural drawings that are relevant to the construction of the 1958 building were transferred to the architectural drawings collection. For more information on these drawings please contact archives staff. Restrictions to access may apply.